



## Director of Development, Non-Profit Hospice Full time, Exempt

This full-time position offers salary based on years of experience and education. Health insurance, 401k and profit sharing, education assistance and generous paid time off provided.

Salary range is commensurate with experience, education and additional qualifications: 75 – 85k.

### Director of Development

United Hospice (United Hospice of Rockland) has an exciting new opening for an experienced Director of Development for our growing non-profit. We are in search of someone enthusiastic, seasoned and driven to manage our fundraising initiatives. This is a very exciting time to join our talented team as we expand our services to include Orange County.

A natural leader and experienced manager, you are responsible for managing the fundraising efforts for the organization. You are responsible for planning, organizing, and directing all UHR's fundraising initiatives, to include the major gifts program, annual fund, planned giving, special events and capital campaigns.

You take on fundraising initiatives without hesitation and are adept at soliciting current donors and skilled at identifying potential donors for our valiant cause. The successful candidate will have exceptional written and verbal communication with a keen eye for detail. You think outside the box, are kind, compassionate, mission-focused and extremely comfortable interfacing within a diverse community. You thrive in a fast-paced environment, successfully managing many time-sensitive deadlines simultaneously.

You are responsible for developing an annual Fundraising budget, adept at analyzing budgets and projecting income and expenses for each initiative within the fundraising plan.

You are an experienced grant writer. You conduct research, develop program descriptions and budgets, write proposals, track progress and submit status reports.

You will directly supervise the development team to include the Development Coordinator (Special Events Coordinator) and Development Associate, to include volunteers at each event.

Bachelor's degree and a minimum of five (5) years' experience, with a proven track record of successful development experience. You must be proficient in Microsoft Office applications, internet, social media and donor database management. Prior experience in fundraising is required. Knowledge of Rockland and Orange County communities is a big plus. Your schedule is flexible with occasional weekend and evening hours.

Cover letter (**required**) and resume may be submitted to Human Resources at [recruitment@hospiceofrockland.org](mailto:recruitment@hospiceofrockland.org). Thank you for interest in joining our talented and compassionate team at United Hospice of Rockland!

